



Sierra Elementary PTC Minutes
March 4, 2015 – 6:00pm

I. Call to order

Meeting called to order at 6:04 pm.

II. Roll Call/Introductions

Jamie Wuerthner, President

Mark Musser, Co-Vice President

Suzi Pangman, Co-Vice President

Katie Leman, Co-Treasurer

Barbara Trammell, Co-Treasurer

Susan Willson, Secretary

Mindy Musser

Kali Hetrick

Trista Martin

Betsy Welch

Petra Collame

Lisa Zeng

Brad Norgan

Veronica Galu

Gigi Baltazar

Nicole Zehnder

Hannah Anderson

Yvonne Edwards

III. Approval of minutes – February 4, 2015

It was inaccurately reported in the 2/4/2015 minutes that nominations for board positions would close in March 2015; where as it was discussed (and further promoted) nominations would close in February with voting in March. With those changes, Suzi Pangman motioned to approve the minutes for the PTC General Meeting held February 4, 2015. Barbara Tramell seconded. Minutes approved.

IV. Treasurers Report

Katie Leman, Co-Treasurer, provided an update on the previous month's activity. Please see attached budget. Highlighted comments include \$16,000 in reported revenue for the Auction (expected total to hit \$18,000 in net revenue).

V. Teacher Requests

- Hannah requested \$6,250 from the General Fund to be used to fund the remaining portion of the IB Coordinator position (Ms. Brown has 20% of her position dedicated as the IB Coordinator, which the PTC has historically funded). Hannah reminded the PTC that there are ongoing discussions with the District, which has already committed to covering the cost of IB licensing and is currently deciding on whether or not they will fund the Coordinator position. The school is still required to cover the costs associated with the second language and Coordinator position. Matthew Oliver inquired whether we should hold off approving and hold the District's "feet to the fire." Ultimately, the PTC decided it would

be best to approve funding now, with the hope continued discussions will yield favorably toward the District covering the IB Coordinator position costs in the future. Suzi Pangman motioned to apply \$6,250 toward the remaining cost of Ms. Brown's IB Coordinator time. Gigi Baltazar seconded. Motion approved.

- Hannah requested that \$100 be used from the General Fund to cover the annual dues fee for the California Association of World Schools. Jamie Weurthner motioned; Barbara Trammell seconded. Motion approved.

- PTC President, Jamie Weurthner, stated that generally at this time, the PTC allocates \$200 per teacher account for the remainder of the school year. Suzi Pangman motioned that 24 teacher accounts receive \$200 each from the General Fund (for a total of \$4,800). Barbara Trammell seconded. Motion approved.

- Since the PTC is currently flush with cash in the General Fund, the PTC discussed approving the purchase of an additional cart of Chrome Books – estimated to cost \$13,500. Kali Hetrick motioned; Betsy Welch seconded. Motion approved.

VI. Principal's Message

Hannah shared that they will be issuing a school-wide communications survey and is open to suggestions on what questions to ask.

VII. Event/Chair Reports

The PTC gave a big thank you to Auction Co-Chairs Betsy Welch and Trista Martin. Betsy and Trista, in turn, thanked the board and volunteers, including Brad who lead the cashiering efforts and Suzi who assisted with a variety of tasks. The Auction looks to net \$18,000. Betsy and Trista suggested the PTC look at alternative events in the future as the effort involved in planning the auction was quite cumbersome. Ticket sales were lower this year than in past, which may indicate the parents are interested in something new.

Regardless, the PTC and school owes a debt of gratitude to these two ladies for a job WELL DONE!

VIII. Board Position Nominations/Voting for 2015/2016

President – Jamie Weurthner

Co-Vice President – Suzi Pangman

Co-Vice President – Susan Willson

Co-Treasurer – Katie Leman

Co-Treasurer – Barbara Trammell

Secretary – Kali Hetrick

Vote of Confidence (no opposed) – Slate approved unanimously.

IX. New business/Open Forum

- There has been ongoing discussion about how to actively engage new parent volunteers. The PTC Board will be hosting a wine and dessert function at the home of PTC Secretary, Susan Willson, on Thursday, April 23rd at 6:30 pm. The intent of this gathering is to introduce parents to the activities and events hosted by PTC and encourage their involvement.

X. Adjournment

Meeting adjourned at 7:09 pm.

Minutes taken and submitted by Susan Willson, PTC Secretary.